

The Greenspire School PTO Code of Conduct

The long-term success of any PTO depends on the competence and integrity of its members and the community, which they represent.

To maintain a standard of excellence we require that you carefully read, understand and comply with the Code of Conduct. This code of conduct represents minimum standards of behavior and performance. The code cannot cover every conceivable type of situation you may encounter as a PTO member, but it is intended to guide your behavior as you participate in the PTO. Together the principles and behaviors will foster an effective and productive PTO for our school.

Conduct: All PTO members are required to uphold a high degree of integrity with students, parents/guardians, staff, and administration. This conduct expectation extends to include school and community events when acting as a representative of the PTO.

The By-Laws and this Code of Ethics will generally govern your membership on the PTO.

Parent/Guardian/Teacher Culture:

Fosters a culture that incorporates parents/guardians, teachers, school administration and other PTO members interests as a key value; focusing on what they care about.

- Listens and responds to the school community
- Promotes positive relationships and a positive image of our school and the PTO
- Informs school community of future plans, events or activities
- Incorporates feedback from all sources to achieve a long-term benefit to the school
- By thinking always in terms of “students first”
- By winning the confidence that all is being done in the best interest of our school

Continuous Improvement

Maintains a vision and commitment to improvement. Keeping an open mind to new and different ways of thinking to maintain improvements.

- Learns from others’ ideas
- Seeks honest feedback from others

- Actively seeks out new ideas, activities, and fundraisers to keep things fresh and exciting

Respect for People

Always upholds and demonstrates high standards of personal ethics and professional conduct; treats all individuals with dignity and respect despite differences.

- Honest and truthful
- Places a premium on and makes efforts to be fair with everyone
- Accepts responsibility for mistakes
- Encourages the spirit of cooperation in one another

Team Leadership

Ability to encourage teamwork, cooperation and collaboration within the PTO and school community working towards common goal achievement.

- Conflict management
- Acknowledges, celebrates, and rewards team progress, milestones and successes
- Adapts style to meet the needs of the situation
- Respects and appreciates the time of others

Communication

Ability to provide timely and concise information to others.

- Keeps people up-to-date with accurate information
- Demonstrates active listening; clarifying, confirmation, summarizing
- Encourages the free expression of opinion between the Board, students, staff, and community

Problem Solving

Solutions are based on logical assumptions and factual information with consideration to resources, constraints and goals.

- Identifies and obtains information needed to understand and solve problem

- Analyzes alternative solutions before making decisions
- Collaborates with others when making decisions
- Takes responsibility for decision making

Conflicts of Interest:

You must never use your position, influence, and knowledge of confidential school or board information for personal gain or in lieu of personal agendas.